



**BOROUGH OF MANVILLE**  
**OFFICE OF HOUSING & CODE ENFORCEMENT**

325 North Main Street  
Manville, N.J. 08835  
(908) 725-9478 Fax (908) 725-2471

**Registration for Rental Housing, Inspection and Permit**

July 1, 2020

Dear Property Owner/Agent,

The Borough of Manville Council has recently passed an Ordinance that is intended to protect the health and safety of any person occupying a leased, rented, or subleased residential housing within the Borough of Manville. The Ordinance enacts a uniform system for registration, licensing and reporting quality of life violations to landlords of their rental properties.

Effective July 1, 2020 all property owners of rental properties shall complete the application for licensing and inspection which can be picked up at the Clerk's Office in Borough Hall or online from the Borough's web site and returned with check or money order payable to the Borough of Manville in the amount \$150.00 for each rental space or unit being rented in One and Two Family Dwellings in the Borough of Manville, you will also be required to set up an appointment to perform a housing inspection with the Borough's Housing Official which can be done by contacting the Code Enforcement office at ext. 117 to schedule the date.

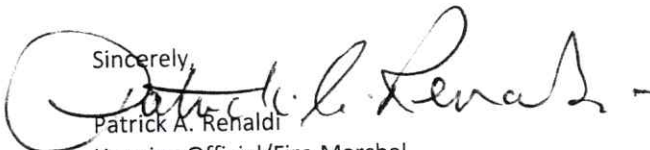
**Registration Year:** The initial registration period after adoption of this Ordinance shall run for 18 months from July 1, 2020 through December 2021.

There after the annual Registration Year shall run for 12 months each year, from January 1, 2022 through December 31 of each calendar year thereafter.

**Licensing/Registration Fee:**

- \$150.00 per rental unit per registration year
- \$ 50.00 per month late fee on first day of each month being February 1<sup>st</sup> of the Annual Registration period of beginning September 1<sup>st</sup> of the Initial Registration period.

Sincerely,

  
Patrick A. Renaldi

Housing Official/Fire Marshal  
Director of Code Enforcement